


1) AGENCY NAME: Roadrunner Food Bank		2) ADDRESS: 5840 Office Blvd. NE, Albuquerque, NM 87109				
3) PROJECT TITLE: Senior Hunger Initiative		4) PROGRAM STAFF: Dayna Griego		5) FISCAL STAFF: Monica Chavez		
6) CONTRACT AMOUNT: \$100,000.00		7) FUNDING SOURCE: AAA		8) CONTRACT # 2025SS00000272		
Agency Contact Name: Sabrina Su		Phone: (575)323-5139		Email: sabrina.su@rrfb.org		
DATE QUARTERLY REPORT IS DUE:		10/15/2025	1/15/2026	4/15/2026	7/15/2026	
Service Activities, Outputs and Outcomes		July-September QTR 1	Oct-Dec QTR 2	Jan-Mar QTR 3	Apr-Jun QTR 4	Progress to Target
Contract Scope Outputs:		Performance Target (YTD)				
Contract Output a) Distribute 46,875 pounds of food		11,719	6,331.00			
Contract Output a) Distribute 6,250 pounds of supplemental nutrition drinks		1,563	-			
Scope Outcomes:						
Contract Outcome a) 75% of consumers receive a minimum of 11,719 pounds of food per quarter		11,719	6,331.00			
Contract Outcome a) 75% of consumers receive a minimum of 6,250 pounds of supplemental nutrition drinks per quarter		1,563	-			
12. CERTIFICATION: The undersigned hereby gives assurance that to the best of my knowledge and belief, the data included in this report are true and accurate and has been received and approved by the governing body of the organization prior to its submission.						
12a. Typed Name of Authorized Official:		12b. Title:		12c. Address:		
Andrea Nash		Chief Development Officer		5840 Office Blvd NE; Albuquerque, NM 87109		
12d. Signature of Authorized Official:		12e. Date:		12f. Phone Number:		
		15-Oct-25		505-349-5345		
Submit quarterly report of performance metrics to:		dmgriego@cabq.gov				
Submit invoice to:		mchavez@cabq.gov				

PROJECT PROGRESS REPORT – PART B		PROGRAM NARRATIVE			
City of Albuquerque Department of Youth and Family Services					
1) AGENCY NAME:	Roadrunner Food Bank	Fiscal Year	2025		
3) PROJECT TITLE:	Senior Hunger Initiative	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Date Submitted to City:		10/15/2025			

A. Please describe progress or highlights not captured by numbers in Part A.

In the first quarter, Roadrunner purchased foods for distribution to seniors using funds from this contract, of which 6,331 pounds of food were distributed. Roadrunner also distributed food from other sources to seniors at these sites. In addition, Roadrunner purchased Ensure nutrition drinks for distribution in the second quarter.

One of our partners shared the following: "Selection and quantity was good and residents enjoy the choices." Another stated: "We are incredibly appreciative of RRFB. It is a very important resource for our residents."

B. If applicable, please share a story of (de-identified) individuals who experienced significant improvements as a result of the City-funded program.

N/A

C. Please describe barriers that may be impeding progress on contract scopes, including problems, delays, or adverse conditions affecting contract performance, or other information related to contract performance. Describe how you overcame barriers described in previous reports. (Use additional sheets as necessary)

Newly imposed tariffs have caused supply chain disruptions that have delayed some of our food shipments, so we are slightly behind in distributing the food purchased under this contract. However, we are now placing orders earlier, and our pace of distribution will increase on the second quarter.

D. Please describe any other changes or adjustments to improve contract performance.

As mentioned above, we are now placing orders earlier to account for shipment delays.